

Column Name	Description
Last Name	Employee's last name
First Name	Employee's first name
Employee ID	Employee's ID number
Employee Rcd	Employee's record number
Position #	Employee's position number
Position Title	Employee's position title
Job Indicator	Primary/secondary job - not required to report, but included as a reference for districts
Elected Official	Set to Y if an elected official, blank if not
Department	Department name
Classification	Employee classification
Multiple Positions Footnote	Included as a column for district entry, please see SCO instructions for more details
Annual Salary Minimum	Annual salary minimum for position
Annual Salary Maximum	Annual salary maximum for position
Total Regular Pay	Total regular pay for the year for the position listed (i.e. DLY, HRE, HRL, REG, etc.)
Overtime Pay	Total overtime pay for the year for the position listed (i.e. OT1,OT2,OT5,H1,H2, etc.)
Lump Sum Pay	Total lump sum pay for the year for the position listed (i.e. VPO, SPO, etc.)
Other Pay	Total other pay for the year for the position listed (i.e. BIL, OOC, EDS, EXA, XAR, STP, etc.)
Applicable Defined Benefit Pension Formula	The pension formula that applies to the employee (i.e. 2% @ 62, 2% @ 55, etc.)
Employer Contribution to Employees' Share of Pension	This only applies to the district that offers EPMC - will be zero for most employees
Defined Benefit Plan	Employer contribution to defined benefit plan (i.e. SDSTRS, SDPERS, etc.)
Deferred Compensation / Defined Contribution Plan	Employer contribution to deferred compensation/defined contribution plan (only applies to 401A)
Health/Dental/Vision	Employer contribution to the employee's medical, dental and vision plans